



Juvenile Justice Ministry (JJM) Resource Coordinator

Resource Coordinators have a passion for the mission of JJM, so they can network in the community to identify resource connections for the JJM Project Coordinator. JJM Resource Coordinators serve for a specific time period as determined by the volunteer and the JJM Director and project coordinator. Resource Coordinators act on the request of JJM staff to identify resources for housing, clothing, toiletries and services. Resource Coordinators partner with local ministry and social service agencies to identify the best resources in the shortest turnaround time.

Pre-requisites:

1. A passion for the mission of JJM; to reach every incarcerated youth in North East Ohio and provide a Christ-centered, one on one relationship to each youth
2. Prior point of entry attendance (i.e. JJM See the Story Tour)
3. Excellent written grammar and an ability to communicate well.
4. Excellent telephone skills and an ability to listen well.
5. Flexible availability as often requests are on an ASAP basis.

Roles and Responsibilities:

1. Actively partners with other local ministry and social service agencies at the direction of the JJM director
2. Coordinates all resource requests directly between providers and project coordinator
3. Keeps records of resources delivered and coordinates any financial reporting needs (proving receipts).
4. Communicates prayer needs to the Volunteer Prayer Coordinator

Length of Service:

The Resource Coordinator will provide services for a pre-determined time period individually determined by JJM needs and volunteer's availability. Resource Coordinators have the option to complete one term, renew another term, or to help other ways.